When the batch wash or batch sterile is completed. The user needs to perform the batch check. If the batch is passed this means it is ok to allocate to the patient, then release to the store. If the batch is failed, then re-processing is required.





When the batch wash has completed. Click on the **Quality Activity** button and select **Check Washed/Thermal DisInfected Items** from the menu to perform Batch Check.

Eile	Settings	Help				
Site:		Store:			Status:	Database Connected
Qua	<u>Check</u>		nal DisInfected Items	Exit		
Select a Washer/	ernal Disinfector Interface Log (View	n) Non Conformance		115 - Q.Sauth		
Datch Number Pa		Date From: 0	1/07/2015 Date To: 08/07/2	015 · C* genth		Created Has Checked
Rack ID: Cycle Name: Batch Number:		7 8 9			Solart Washer/The	Hint: Double click anywhere in the row to select the row.
Last Cycle Number: Enter Cycle Number:		4 5 6 1 2 3			· Washing Co	
Total Rems: Checked OK:	Checked Failed:	0 Backspace			*	Dose Vinnet

Performing a Batch Check

1. Select the Washer ID

	Select a Washer/ Thermal Disinfector:
2. Searching by the date range	Date From: 9/08/2013 🔍 Date To: 16/08/2013 🔍
	By default the date range would be within the last 7 days
3. To include batch that has been checked	select check the Include Checked Batched Include Checked Batches option.
4. Enter the Cycle Number	The previous cycle number will be displayed and it will suggest the next cycle number.
	Rack ID:R4Cycle Name:Ultrasonic
	Batch Number: 01_805304054
	Last Cycle Number: 12345
	Enter Cycle Number: 12346
5. Select the Washer Output	Select Washer/Thermal Disinfector Output:
	Washing Completed OK Washing Failed !
6. Click to apply	Chec <u>k</u> Items
7. Proceed with the Batch Check	Proceed

See <u>Item check</u> for individual checking

Print	To Print preview of the select batch
Chec <u>k</u> Items	To Perform Item Check, i.e. Individually check each item, see <u>Check Washed Items</u> Close Window
	To complete the batch check, Note that the Cycle
	Number and Washer output (Pass or Fail) must be

selected prior to proceed.



The check washed item function is for individual item checking.

Process Label (on the grid)			Cont Change Case Cont Change Case Case Cont Change Case Cont Change Cont Change Cont Cont			Number: I	er: H0_272921267								
hocess Label	5,4	De	cription												Shahus
00200615		KA	IL STORZ FORC	95											
0020040K		ST	AINER UROLOG	R.											
300200905		NI	BLER BONE SIN	RE ACTI	N - SHAL	L									

Performing Item Check

2. Searching by the date range	Date From: 9/08/2013 🔍 Date To: 16/08/2013 🔍
	By default the date range would be within the last 7 days
3. To include batch that has	select check the Include Checked Batched
been checked	Include Checked Batches option.
4. Enter the Cycle Number	The previous cycle number will be displayed

	and it will sugges	t the next cycle number.
	Rack ID: Cycle Name: Batch Number:	R4 Ultrasonic 01_805304054
	Last Cycle Number: Enter Cycle Number:	12345 12346
5. Select the Washer Output	Select Washer/Thermal	
6. Click to apply output	Chec <u>k</u> Items	
7a. Update the status for each of the items (If needed)	Status Failed	
	V Passed	
7b. Select the default status (Pass or Fail) and then Scan or Enter the Process Label (If needed)	Process Label (on the grid) Process Label Found	Don't Change Passed Failed
8. Proceed with the Batch Check	Proceed	

Record <u>T</u> est Cycle	Check test cycle if this batch has equipment test cycle. See Record Test Cycle for detail.
Set <u>A</u> ll Failed	Set all items in the batch to 'Failed'
Set All Passed	Set all items in the batch to 'Passed'
View Checked Items	To view items that has been checked (If partial checked)

Close	Close Window
✓ Proceed	To complete the batch check, Note that the Cycle Number and Washer output (Pass or Fail) must be selected prior to proceed.



Record test cycle if this batch has equipment test cycle.

Process Label (on the grid)			* Don't Change C Passed C Falled			Batch	pment IE H0 Number: H0_272 Number: 1923	21267
hocess Label	5,4	Description						Status
00200615		KARL STORZ FORD	BRS .					
0020040K		STRAINER UROLOG	ar .					
00200905		NIBBLER BONE SIN	GLE ACTION - SMALL					
of Records: 3				Record Int Cycle	Set All Set All Set All		Close	Society Broces

Record Equipment Te	t Result	
Equipment ID: H0 Cycle Number: 1923	Batch #: H0_27292126	7
Cycle Name: Hollov Created By:	Modified By:	
Test Cycle:		•
Select Test Result:	← Passed ← Failed	
Comments:		
1		î
		-
		se Save

1. Select test cycle from drop down list.	Test Cycle:	•
2. Select test result	Select Test Result:	
3. Comments	Comments:	*
4. Click SAVE to confirm	Save	



When the batch is sterilised. Click on the **Quality Activity** button and select **Check Sterilised/Chemical DisInfected Items** from the menu to perform Batch Check.

Site: Store:	Status: Database Connected
Qui Check Washed/Thermal DisInfected	Items
Check Sterilised/Chemical DisInfecter	d items
Seriliser/Chemical Disinfector Interface Log (View) Non Conformance Select a Steriliser/ Chemical Disinfector: Beach Filters: Date From: 02/07/2015 Date From: 02/07/2015	Dete To: 09/07/2015
Datch Number Cycle Number Cycle Name	Created Plas Checked
Cycle Name: Batch Number: 7 8 9	Hind: Double click anywhere in the row to select the row.
Last Cycle Number: 4 5 6 Enter Cycle Number: 1 2 3	Select Steriliser/Chemical Disinfector Output
Total Rems: Checked Fallert: 0 Release	Show State

Performing a Batch Check

1. Select the Washer ID	Select a St Chemical D			•	
2. Searching by the date	Date From:	9/08/2013	Date To:	16/08/2013	

range 3. To include batch that has been checked	By default the date range would be within the last 7 days select check the Include Checked Batched Include Checked Batches option.
4. Enter the Cycle Number	The previous cycle number will be displayed and it will suggest the next cycle number.
	Cycle Name: Batch Number: Last Cycle Number: Enter Cycle Number:
5. Select the Steriliser Output	Select Steriliser/Chemical Disinfector Output ITEM OK Select Steriliser/Chemical Disinfector Output Falled INDICATORTAPE Incorrect Label Incorrect Label Item WET Statistical Sample
6. Click to apply	Chec <u>k</u> Items
7. Proceed with the Batch Check	Proceed

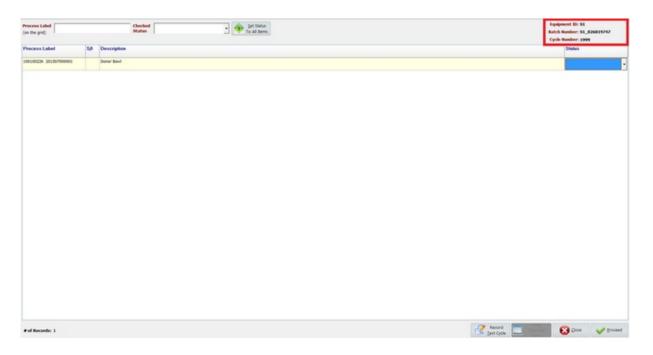
See <u>Item Check</u> for individual checking

Print	To Print preview the select Batch
Chec <u>k</u> Items	To Perform Item Check, i.e. Individually check each item, see <u>Check Washed Items</u>
	Close Window



This window allows the user to perform individual item check, select the Item Check Button from <u>Check Sterilised List</u> to access this window.

The batch information is located at the upper right hand side of the screen.



Performing Item Check

			•	
Date From:	9/08/2013	•	Date To: 16/08/2013	
	Chemical	Select a Steriliser/ Chemical Disinfector: Date From: 9/08/2013	Chemical Disinfector:	

	By default the date range would be within the last 7 days
3. To include batch that has been checked	select check the Include Checked Batched
4. Enter the Cycle Number	The previous cycle number will be displayed and it will suggest the next cycle number.
	Cycle Name:
	Batch Number:
	Last Cycle Number:
	Enter Cycle Number:
5. Highlight the record then select Check Items	Chec <u>k</u> Items
6a. Item Check via scanning	To perform individual item checking, the user can scan the label in the Process Label box, which will set to the Checked Status selected.
	Process Label Checked Checked Status Checked Status Status Checked Status Checked Status Checked Checked Checked Checked Checked Checked Checked Checked Checked Checked Checked Checked Checked
6b. Manual Item Check	Status
(Partial check is possible)	-
	тем ок
	FAILED CYCLE
	FAILED INDICATORTAPE
	FAULT Packaging/Seal
	INCORRECT LABEL
7. Proceed with the Batch Check	On so all status have been set colort
	Once all status have been set, select
	to complete the check.

Record <u>T</u> est Cycle	Record test cycle result.

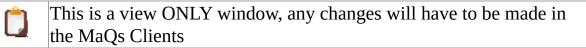
Set <u>A</u> ll Failed	Set all items in the batch to 'Failed'
Set All Passed	Set all items in the batch to 'Passed'
<u>⊻</u> iew Checked Items	To view items that have been checked (If partial checked)
Close	Close Window
✓ Proceed	To complete the batch check, Note that the Cycle Number and Washer output (Pass or Fail) must be selected prior to proceed.



Whenever a record is double clicked in the grid, it will bring up the Pack/Instrument details, its compatible cycles and Cleaning Instructions.

Instruments in Pac	ks
 the PACK definition 	◎ the LAST PACK released
Packs Definition	This will display all instruments that are defined in the pack menu.
Last Pack Released	Show the packs contents that was last modified when the pack process label was printed.

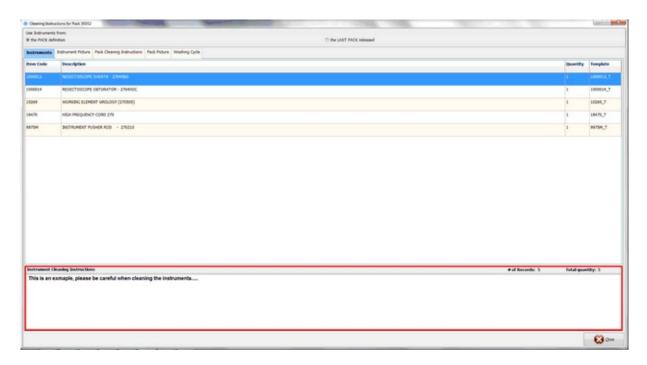
Cleaning	Instructions r	nenu		
Instruments	Instrument Picture	Pack Cleaning Instructions	Pack Picture	Washing/Thermal Disinfect Cycle
Instrument	di Po T	isplay the list of inst	ruments th ruments o	ted above, it will either nat was defined in the f the last released pack. ation is shown at the
Instrument		his will display the i ighlighted instrumen	0 (pplicable) of the
Pack Clea Instructior	0	he pack template cle 1 this tab	aning inst	ructions will be display
Pack Pictu	-	applicable the Pack shown in here	picture (d	lefined in the template)
Washing C	0	he compatible washi 1 this tab	ng cycle a	and racks will be shown



Instruments

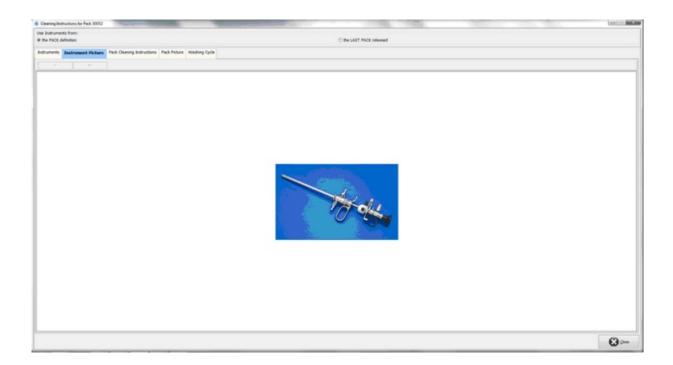
The total number of records and instruments is calculated and shown towards the bottom of the screen.

The cleaning instructions for instrument is also shown at the lower section of the window.



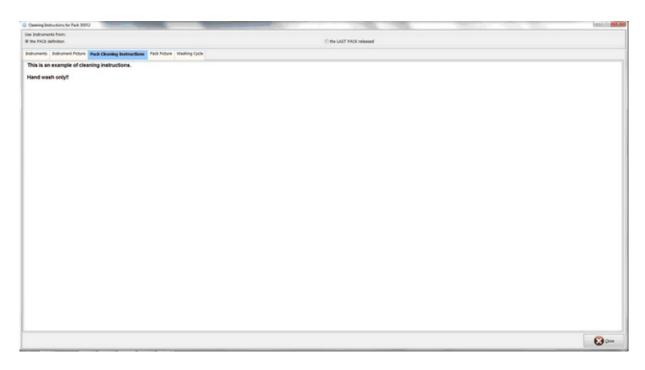
Instrument Pictures

The picture of the highlighted instrument will be displayed in this tab and the user can look through multiple pictures (if applicable) using the left and right arrow:



Pack Cleaning Instructions

This is showing the cleaning instruction for the selected pack.



Pack Picture

This tab shows the picture that is defined in the pack template.



Washing Cycle

The tab on the left displays all compatible washing cycles of the selected pack and the tab on the right shows the racks that can undergo the highlighted cycles.

Dearing	Address for Pack 20052	10	the second second		0
Use Indhur III die Mich				C the UKIT PACK released	
Intrutes	Pathument Puture Pack Gearing Instructions Pack Put	fore Washing Cycle			
	Cycles for Pack: INGERSON'S RESECTORODAL SET 2496 (BLACK/RED)	Available Ra	ck for selected cycle		
Picture /	Cycle Description	Reck	Cycle Type ID		
0	DeContamination Task	RACKERED	85		
•	Washing Task	RACKING	65		
	Tunnel Wash	RackOG	05		
D.	Ultraserse				
0	Fandwash				
	Staton				
					😢 pres

General reports will be provided. (Eg: Non conformance report, Equipment test log report, and Thermal DisInfect batch report)

Site:	Store:		Status: Database Connected
Quality Activity	Report	Exit	

Select report name, then click preview.

Main Group	Report Name
Quality Activity	Equipment Test Log
	Non Conformance
	Thermal Disinfect Batch

Enter the searching criteria to generate the report.

Select Equipment Type · Washer/Thermal Disinfect · Steriliser/Chemical Disinfect	Date From: 09/07/2015 • Date To: 09/07/2015 •
 Select a Washer/Thermal Disinfect: All · OR Batch Number: 	Report Type ় <u>S</u> ummary <u>D</u> etailed
A S D F G H J A A S	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$
Shift Z X C V B N M	

The setting option is located in the main screen, this gives access to the <u>Process</u> <u>Location Selection</u>.

Eile	Settings	<u>H</u> elp		
Proces	s Location Selection	tore:		Status: Database Connected
(uality Activity	Report	Exit	

This sets the default site and store for the QA program.

Select a correct site and store for this location.

Process Location Selection			X
Site:			•
Process Location:			•
		✓ Save	



If a equipment interface is in place for the selected Steriliser/Washer, then the Steriliser/Washer log screen will be displayed for the selected cycle.

The Load Log Button is only available if the Steriliser/Washer logging function is activated in the Equipment Wizard for the selected steriliser/washer. In addition the format of the log file may vary depending on the brand and model of the Steriliser/Washer.

To activate Interface logging, go to Equipment Wizard in the MaQs Client to activate.

Batch Washer Interface Log (View)	Non Conformance
/asher ID: 01	
yde Number: 333	Load Log
his is a testing, testing 1234	
stars has support CTE1	
ctory type number: STE1 Idress: xxx.xxxxxxx	
art cycle date: xxx	
art cycle time: 195152	
d cycle date: xxxx	
d cycle time: xx	
ork Order Code: MAQS_TEST	
C Cycle number: 6 - HEAVILY SOILED	
C Operator: i	
erilizing result: 1 - Cycle OK	
sinfecting temperature: 090 °C	
sinfecting time: 064 s	
) control tank: 862	
) recorder tank: 859	
strument washers status: 0	
achine Cycle: 333	
19:51:52 448.0 584.0 000.0 450.0	
19:51:56 450.0 584.0 000.0 450.0	
19:52:00 450.0 582.0 000.0 450.0	
19:52:04 450.0 582.0 000.0 450.0	
19:52:08 450.0 582.0 000.0 450.0 19:52:12 450.0 581.0 000.0 450.0	
19:52:16 450.0 581.0 000.0 450.0	
19:52:20 450.0 581.0 000.0 450.0	
19:52:24 452.0 581.0 000.0 450.0	
19:52:28 450.0 579.0 000.0 450.0	
19:52:32 452.0 579.0 000.0 450.0	
19:52:36 452.0 578.0 000.0 450.0	
19:52:40 452.0 578.0 000.0 450.0	
19:52:44 452.0 578.0 000.0 450.0	
19:52:48 452.0 578.0 000.0 449.0	
19:52:52 450.0 576.0 000.0 449.0	
19:52:56 452.0 576.0 000.0 449.0	
19:53:00 450.0 576.0 000.0 449.0	
19:53:04 452.0 574.0 000.0 449.0	
19:53:08 450.0 574.0 000.0 449.0	
19:53:12 452.0 574.0 000.0 449.0	
19:53:16 450.0 573.0 000.0 448.0 19:53:20 450.0 573.0 000.0 448.0	
19:53:24 450.0 573.0 000.0 448.0	
19:53:28 450.0 571.0 000.0 448.0	
19:53:32 450.0 571.0 000.0 448.0	
19:53:36 450.0 571.0 000.0 448.0	
19:53:40 450.0 571.0 000.0 447.0	
19:53:44 448.0 569.0 000.0 447.0	
19:53:48 450.0 569.0 000.0 447.0	
19:53:52 448.0 569.0 000.0 447.0	
19:53:56 448.0 568.0 000.0 447.0	
19:54:00 448.0 568.0 000.0 446.0	
19:54:04 448.0 568.0 000.0 446.0	
19:54:08 448.0 568.0 000.0 446.0	
19:54:12 448.0 566.0 000.0 445.0	
19:54:16 448.0 566.0 000.0 445.0	
19:54:20 447.0 565.0 000.0 445.0	



Use this screen for non conformance notes against the selected batch.

Deviation	Reason for batch fail, or item fail, such as why and
Report	the cause.
Correction	What was done to resolve this issue
Action	



To avoid losing comments in the **Deviation Report** and **Correction Action** text box please remember to select the Save button before moving onto other tabs.

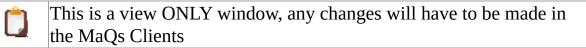
Bubb Warder Hanflates Ling (Detroi) Bane Condemnance Derektives Report! Image: Condemnance Image: Condemnance	
Reason of EndS Tod	
Garrectine Actine:	
	4
	-
√ mat	nance.



Whenever a record is double clicked in the grid, it will bring up the Pack/Instrument details, its compatible cycles and Cleaning Instructions.

Instruments in Pac	ks			
 the PACK definition 	◎ the LAST PACK released			
Packs Definition	This will display all instruments that are defined in the pack menu.			
Last Pack Released	Show the packs contents that was last modified when the pack process label was printed.			

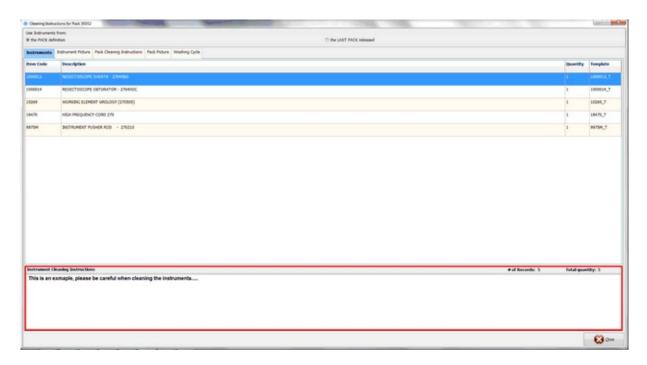
Cleaning Instructions menu						
Instruments	Instrument Picture	Pack Cleaning Instructions	Pack Picture	Washing/Thermal Disinfect Cycle		
Instrument	di Pa Tl	Depending on the options selected above, it will either display the list of instruments that was defined in the Pack or the list of instruments of the last released pack. The Instrument cleaning instruction is shown at the bottom of the screen.				
Instrument		his will display the i ghlighted instrumen	0 (pplicable) of the		
Pack Clear Instruction	0	he pack template cle this tab	aning inst	ructions will be display		
Pack Pictu	-	If applicable the Pack picture (defined in the template) is shown in here				
Washing C	·	The compatible washing cycle and racks will be shown in this tab				



Instruments

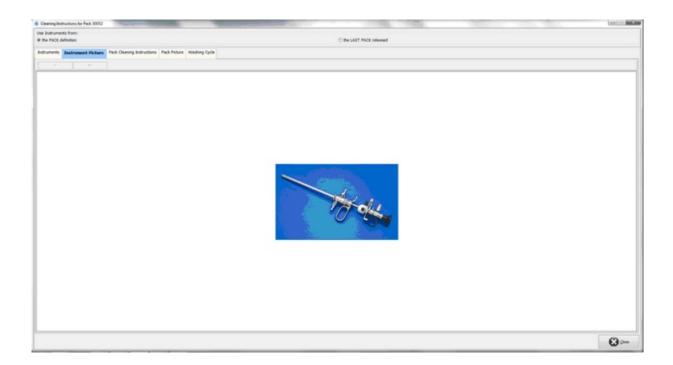
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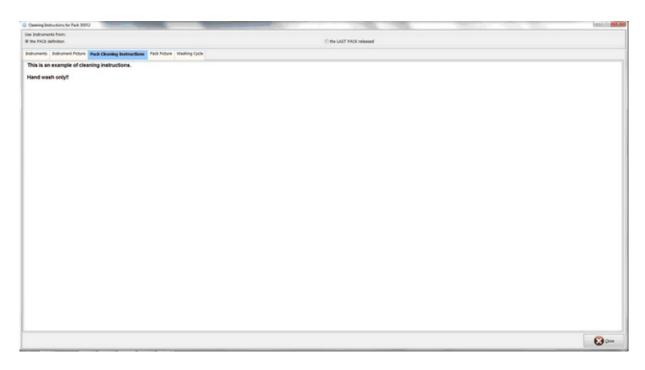
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Dearing	Address for Pack 20052	10	the second second		
Use Indhur III die Mich				C the UKST PACK released	
Intrutes	Pathument Puture Pack Gearing Instructions Pack Put	fore Washing Cycle			
	Cycles for Pack: INGERSON'S RESECTORODAL SET 2496 (BLACK/RED)	Available Ra	ck for selected cycle		
Picture /	Cycle Description	Reck	Cycle Type ID		
0	DeContamination Task	RACKERED	85		
•	Washing Task	RACKING	65		
	Tunnel Wash	RackOG	05		
D.	Ultraserse				
0	Fandwash				
	Staton				
					😧 0==